

Please ✓

Scholar

Self-Paying Boarder



St Andrew's Hall
1 Sorby Adams Drive (S)357689

Please
attach your
photograph
here

Application Form – Student Boarder
For the period _____

Application duly completed & to reach SAH General Office at least 1 (one) month before start of stay
All applications subject to room availability and outcome of interview with the Selection Committee

A. Personal Particulars			
Full Name in BLOCK LETTERS Underline Surname		Chinese Characters (if applicable)	
NRIC No. or FIN (e.g. S1234567A or G9876543U)	Date of Issue (DD/MM/YYYY)	Gender	Religion/Denomination
Date of Birth (DD/MM/YYYY)	Place of Birth	Race/Dialect	Place of worship
Email Address		Contact / Handphone	
Country of Citizenship and Permanent Residence, if applicable			
A1. School			
Name of School you are currently attending		Name of Teacher assigned to mentor you in your school (For scholar only)	
Current level this year (please circle) Sec : 1 2 3 4 JC : 1 2 Others: _____		Handphone	Email Address
A2. For Foreigners Only			
Passport Number	Place of Issue	Date of Issue	Date of Expiry
Emergency Contact (name / relation / phone no.)		Address in Country of Origin	

A3. Family Particular			
Father			
Name		Occupation	
Home Address		Language Spoken	
Contact Number: Home Mobile Email Address:			
Mother			
Name		Occupation	
Home Address (skip, unless different from Father)		Language Spoken	
Contact Number: Mobile Email Address:			
Siblings			
Name	Age	Gender	Present Country of Residence
A4. Guardian in Singapore (for self-paying boarder only)			
Name of Guardian		Relationship	
Home Address		Languages Spoken	
Contact Number: Home Mobile Email Address:			
A5. Previous schooling in Singapore, if applicable (last 2 schools only)			
Date		Name of School	Reason for Leaving
From (dd-mm-yy)	To (dd-mm-yy)		

B. Declarations (All fields are compulsory)	Yes / No
Q1. Have you suffered, or are suffering from any medical condition, illness, disease, mental illness or physical impairment? Any allergies? If Yes to any of the condition, pls state specifics under Q6 below.	
Q2. Do you have a criminal record in Singapore?	
Q3. Have you ever been convicted in a court of law in any other country ?	
Q4. Past and Present School Discipline Record – Have you been issued warnings for misbehaviour? - Do you have a discipline record at your past or present schools?	
Q5. Past Hostel Discipline Record – Have you been issued warnings for misbehaviour? - Do you have a discipline record at your previous hostel?	
Q6. If your answer was “Yes” to any of the questions above, please give details.	
C. Write a paragraph explaining why you want to be considered for a place in St Andrew’s Hall (not more than 80 words) (for self-paying boarder only)	

D. Terms

1. Student's application must reach St Andrew's Hall General Office (GO) at least 1 month before the start of the new school term.
2. Student is required to pass the admissions interview conducted by the Selection Committee before he/she is offered a place in the Hall.
3. Upon granting lodging at St Andrew's Hall, all boarders (sent by MOE or otherwise) MUST abide by the rules and regulations of the Hall.
4. Boarders are to participate in the all planned activities/programmes in the Hall.
5. Early withdrawal :
The minimum stay is six (6) months. Should there be a need for early withdrawal, GO must be notified at least one month ahead to allow for administrative follow up. Notification is made through completing the "Application to Withdraw from SA Hall". In addition, documentary proof is required. For Self-paying Boarder, Parent's letter is to be attached.

Deposit may be forfeited if
 - it is deemed that there are no valid reasons for early withdrawal or
 - stay is less than 6 months or
 - one month notice is not given as required
6. Fees matters:
First payment of Hall fees must be paid at least a week before the commencement date of stay. Fees are based on the rate at the point of application. Subsequently, fees (based on the rate quoted for the period of stay) are collected once a quarter in Jan, April, July and Oct. Payment must be made at GO and at least 2 working days before the start of the new quarter.
 - For Scholar, all fees borne by MOE except for misc costs like bus fares, replacement of lost Hall's assets, Hall Tshirts etc which are borne by the Scholar
 - For Self-paying Boarder, all fees and misc Hall expenses are borne by the Boarder
7. For self-paying boarder, you are strongly encouraged to buy a medical insurance during your stay at SA Hall.
8. The Hall reserves the right to rescind the offer to stay if the Boarder is found to have infringed rules or misbehaved. All deposits and fees may be forfeited.

E. Declaration

I declare that the particulars stated above are true and correct to the best of my belief and knowledge, and that I have not wilfully suppressed any material fact.

I have read the terms and fully abide by the requirements of the St Andrew's Hall.

I give my consent for the staff from the Hall to obtain any information from or with any source, as the Hall deems appropriate for assessment or verification.

	Applicant	Parent / Guardian (for self-paying boarder only)
Name		
Signature		
Date		